

**Details of identification documents of shareholder to attend  
the Annual General Meeting of Shareholders**

According to the policy of the board of directors of the Stock Exchange of Thailand Re: Best Practice Guideline for Shareholder Meeting dated 19 February 1999, the objective of which is to be used as the listed company's guideline to enrich the confidence of shareholders, investors and all parties concerned and to ensure the Shareholders' Meeting be conducted with transparency, righteousness and for the benefit of the shareholders. Therefore, the examination of identification documents of shareholder or proxy holder should be performed and used as a guideline. Since some shareholders may not be familiar with the current Best Practice Guideline for Shareholders' Meeting, the Company reserves the right to waive any submission of certain identification documents of each shareholder or proxy as the Company deems appropriate.

**1. Individual Shareholder:**

**1.1 Thai citizen**

- (a) In the case of attendance in person: registration form and a valid identification document of the shareholder such as identification card, driving license, civil servant identification card or state-owned enterprise employee identification card;
- (b) In the case of attendance by proxy: registration form, a certified true and correct copy of the shareholder's identification document, proxy holder's identification document or passport (in case of foreigner), and a completed Proxy Form attached to the invitation to the meeting which is duly signed by the shareholder (proxy grantor) and the proxy.

**1.2 Non -Thai citizen**

- (a) In the case of attendance in person: registration form and passport of the shareholder;
- (b) In the case of attendance by proxy: registration form, a certified true and correct copy of the shareholder's passport, proxy's identification document or passport (in case of foreigner), and a completed Proxy Form attached to the invitation to the meeting which is duly signed by the shareholder (proxy grantor) and the proxy.

**2. Juristic Person Shareholder:**

**2.1 Juristic person registered in Thailand**

- (a) Registration form and company affidavit issued by Department of Business Development, Ministry of Commerce within 180 days together with identification card or passport (in case of foreigner) of the authorized director attending in person;

- (b) In the case of attendance by proxy:
- Registration form;
  - Certified true and correct copy of Company Affidavit issued by Department of Business Development, Ministry of Commerce within 180 days by the authorized director(s) together with the Company's seal affixed (if any);
  - Identification card or passport (in case of foreigner) certified true and correct copy by the authorized director who signs on the Proxy Form;
  - Identification card or passport (in case of foreigner) of the proxy;
  - A completed Proxy Form attached to the invitation to the meeting which is duly signed by the shareholder (proxy grantor) and the proxy.

**2.2 Juristic entity registered outside of Thailand**

- (a) Registration form and company affidavit issued by the relevant authority within 1 year showing details of the authorized signatories together with identification card or passport (in case of foreigner) of the authorized director attending in person;
- (b) In the case of attendance by proxy:
- Registration form;
  - Certified true and correct copy of Company Affidavit issued by the relevant authority within 1 year showing details of the authorized signatories by the authorized director(s) together with the Company's seal affixed (if any);
  - Identification card or passport (in case of foreigner) certified true and correct copy by the authorized director who signs on the Proxy Form together with identification card or passport (in case of foreigner) of the proxy;
  - A completed Proxy Form attached to the invitation to the meeting which is duly signed by the shareholder (proxy grantor) and the proxy.

All photocopies must be certified as true and correct copies and in the case of documents produced or executed outside of Thailand, such documents must be notarized by a notary public.